

# **TOWN OF LANTANA**

## **TOWN MANAGER'S REPORT**



**September 2023**

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### **TOWN COUNCIL**

Karen Lythgoe, Mayor  
Lynn J. Moorhouse, D.D.S., Vice Mayor  
Mark Zeitler, Vice Mayor Pro Tem  
Christopher Castle, Councilmember  
Kem Mason, Councilmember

### **TOWN MANAGER'S OFFICE**

Brian K. Raducci, Town Manager  
Kathleen Dominguez, CMC, Town Clerk  
Mariangel Rios, Executive Assistant to the Town Manager

### **TOWN ATTORNEY**

Lohman Law Group, P.A.

### **DEPARTMENT DIRECTORS**

Eddie Crockett, Public Services Director  
Nicole A. Dritz, Development Services Director  
Stephen Kaplan, Finance Director  
Kristine Kreidler, Library Director  
Sean Scheller, Chief of Police  
Geraldine Jaramillo, Palm Beach County Fire Rescue District Chief

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## **INTRODUCTION**

The purpose of this report is to provide the Town of Lantana (Town) Town Council and Community with a high-level executive summary of the status of the Town's major projects and various current and upcoming operational matters. Additional information may be available upon request.

## **MISSION STATEMENT**

To preserve Lantana's small-town atmosphere through responsible government and quality service.

## **SEA TURTLE NESTING AND HATCHING SEASON**

March 1<sup>st</sup> marked the beginning of the Sea Turtle Nesting and Hatching Season which runs annually from March 1 – October 31. During this period of time, sea turtles make their way to Florida beaches so they may lay their eggs. Please help us protect these sea creatures by staying clear of any such nests.

## **2023 HURRICANE SEASON PREPAREDNESS**

Hurricane season began 06/01/2023. Please make sure you are prepared and visit [Public Safety - Emergency Management Hurricane \(pbcgov.org\)](https://www.pbcgov.org/publicsafety/emergencymanagement/hurricane) for an official hurricane guide from the Palm Beach County Emergency Information Center (available in English, Spanish and Creole).

## **NEWS RELEASES**

### CodeRED

Lantana urges citizens and business owners to sign up for our new alert system, "CodeRED", to receive emergency and non-emergency notifications to stay informed on emergency and non-emergency issues such as upcoming events, beach updates, planned road closures, etc. There is no charge to register for or to use CodeRED, and personal information is kept confidential. Please see below for more details.

To enroll, visit <https://www.lantana.org/> and click on CodeRED alerts OR text "Lantanaalerts" (as one word) to 99411.

### **Things to Know About CodeRED**

- CodeRED delivers notifications by phone, email, text and mobile alerts
- CodeRED is compatible with TDD/TTY devices for those who are deaf or hard of hearing
- Individuals and businesses may add as many phone numbers, emails and texts numbers as they choose

For more information about CodeRED Lantana Alerts, contact the Town Clerk Kathleen Dominguez at [kdominguez@lantana.org](mailto:kdominguez@lantana.org) or (561) 540-5016.

### Water Treatment Plant and Water Distribution System Improvements Update

Periodically, it has been brought to the attention of Town staff that some areas of the Town occasionally experience water discoloration or "yellow tinted water" coming from their tap. Please be advised that the Town's drinking water is monitored and tested on a daily basis and continues to confirm that it is safe to drink and that it is well within all mandatory Florida Department of Health water treatment parameters. The Town internally tests the water on a daily basis for chlorine, hardness, color, iron, PH, alkalinity, chlorides, total dissolved solids, temperature and conductivity. In addition, the water is tested externally three (3) times per month for various conditions (i.e., total coliform/E.coli; total coliform/fecal; enterococci; coliphage and HPC) and semi-annually for lead and copper.

In order to provide an immediate response to this concern, the Town continues to perform an aggressive hydrant flushing program that helps to properly distribute the treated water within the system. In addition, we have recently installed three (3) automatic flushing devices in various locations

throughout Town. Due to the complex and intricate design of our Water Treatment Plant (WTP), Town staff continues to work closely with our engineers to provide cost-effective long-lasting improvements which are expected to significantly improve this issue. At the 06/12/2023 Town Council Meeting, a contract was awarded to RF Environmental Services, Inc. in the amount of \$2.4M for Filter Media Replacement and WTP improvements. Construction is expected to start in October 2023 after the High Service Pump project has been completed.

If you should have any concerns regarding the color and/or quality of your drinking water, please call the Town's WTP at (561) 540-5760 between the hours of 7:00 a.m. and 4:00 p.m. so that we may address your specific concerns.

In addition, Town staff continues to work closely with our engineers on other water-related improvement projects to ensure that the Town continues to provide quality potable water in a safe, consistent and cost-effective manner. These include:

- Replacing the High Service Pumps that deliver the water throughout our service area which is projected to be completed in October 2023.
- The Town's engineers are in the process of completing the design work for the Broadway and WTP Discharge Water main Pipe Replacement Project which is projected to be advertised for construction bids in the Fall of 2023.

All of these projects are ongoing simultaneously, in various stages of progression and are of the highest priority to Town Officials and staff. In addition, the staff meets monthly with our engineers and independent consultant to ensure that we remain on task. In many cases, there are multiple regulatory agencies that we need to coordinate with and design issues which need to be addressed in order to ensure the delivery of safe and reliable projects to the Town's residents and business owners.

Due to the enormity and complexity of these projects, in many cases, they are phased in over multiple years in order to effectively plan, design, bid, award, fund and construct the projects at hand. Funding has been provided for many of these projects including Federal and State appropriations (through Congresswoman Lois Frankel's Office and with the assistance of our Lobbyist – Ballard Partners, respectively). We are also pursuing other grant opportunities to assist with our funding needs for these and our other infrastructure related projects with the assistance of our professional grant writer (see **GRANTS**). The Town will continue to provide updates as to the status and progress of these projects. Thank you in advance for your patience and cooperation as it is greatly appreciated!

#### Copper and Lead Report

Due to the fact that the Town had an exceedance report for lead and copper in 2021, the Town was placed in a Bi-annual Lead and Copper reporting protocol by the Palm Beach County Health Department. In response, the Town made adjustments to the corrosion control inhibitor and had to submit an additional 40 tap samples on 12/14/2022. The test results determined that the Town's water supply met the County's standards and we can be placed back on reduced monitoring of only supplying one (1) group of 40 tap samples. Currently, the Town has been placed on enhanced monitoring, which requires us to provide 40 tap samples (for lead and copper) twice a year.

#### 2022 Annual Drinking Water Quality Report

Each year, the Town prepares its Annual Drinking Water Quality Report (Report), that is designed to inform our customers about the water quality and services that we deliver to you every day. One of the Town's highest priorities is to always provide a safe and dependable supply of drinking water and this Report is utilized to communicate to our customers the effort involved in achieving that goal.

In accordance with Federal and State laws, rules and regulations and the Palm Beach County Health Department, the Town routinely monitors its drinking water for contaminants which may be present. The Report presents the results of the monitoring process and what they mean for the period 01/01/2022 – 12/31/2022, unless otherwise indicated. The report was made available on the Town's website at [www.lantana.org/annual-water-quality-report](http://www.lantana.org/annual-water-quality-report) beginning 07/01/2023.

#### Palm Beach County Day

On 03/07 and 03/08/2023, members of our Town Council and the Town Manager traveled to our State Capitol in Tallahassee for Palm Beach County Day. This provided an incredible opportunity to observe our Legislative Process in person, meet with members of our Lobbying Firm and network with many individuals from other municipalities and organizations attending the event.

The Town was also able to utilize this time to meet with both Senator Bobby Powell Jr. and Representative Mike Caruso to discuss the opportunity of gaining their support to fund the Town's current State Appropriation Requests (see [State Appropriations Project Request – FY 2023/24 under GRANTS](#)). During this time, the Town was able to provide a first-hand account of the Town's capital and infrastructure needs as well as provide them with some insight into the Town's unique set of challenges.

#### Hurricane Nicole Update

On 11/09 and 11/10/2022, the Town experienced impacts from Hurricane Nicole (i.e., storm surge and the unusually high tide which caused normally dry areas near the coast to flood). Although the impacts to our community were fairly light, the Town continues to work on the following items in response to damage/delays caused by the storm:

- Seawall Update

During the storm, sand along a portion of the south side of our seawall at the top of Dorothy Rissler Lane was washed out. On 11/18/2022, our engineer and staff reviewed the damage that was done to the seawall. On 11/24/2022, in order to make the site safe, staff temporarily filled the hole near the seawall with sand which will need to be excavated at a later date in order to make the permanent repairs.

During the 02/13/2023 Town Council meeting, a Consulting Services Agreement (CSA) with Kimley-Horn and Associates was approved to provide designs, drawings and specifications to repair the seawall as a result of the damage that is described above. The project was sent out for competitive bid in August 2023, was opened on 09/19/2023 and the responses are currently being evaluated by staff.

- Dune Restoration Project Delayed until November 2024

On 10/24/2022, the Town Council approved the First Amendment to the Interlocal Agreement (ILA) for the Dune Restoration Project – Reach 9 (Project) with the Town of South Palm Beach and Temporary Easement Access Agreement with the Town of South Palm Beach and the Town of Palm Beach which extended the term of the project through 02/28/2023.

On 11/21/2022, the Town was informed by the Town of South Palm Beach that the Project would be delayed until later this year (2023) or early 2024 due to the fact that the sand stockpile that they planned to use at Phipps Ocean Park was washed away by Hurricane Nicole. As a result, both the ILA and Temporary Easement Access Agreement referenced above will need to be extended, in order for this Project to take place at a later date.

On 07/18/2023, the Town of Lantana was informed by the Town of Palm Beach's Coastal Program Manager that their Town Council had decided to delay beginning the Dune

Restoration Project until November 2024 so that other capital improvement projects could be completed first. As a result, the Town of Lantana will continue to work closely with the Towns of Palm Beach and South Palm Beach so that this project may resume as soon as it becomes feasible to do so.









#### Elevation Requirements for New Construction and Substantial Improvement Projects in Special Flood Hazard Areas

In designated flood zones, building codes require new construction and substantially improved building projects to be built at a minimum height of the designated Base Flood Elevation (BFE) plus one (1) foot. "Substantial improvement" means any reconstruction, rehabilitation, addition or other improvement to a structure, where the total cost equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. Please contact our Planning and Zoning Division for more information regarding these requirements at [planning@lantana.org](mailto:planning@lantana.org).

#### Home/Year-Round Water Restrictions for Existing and New Landscaping

At the 09/12/2022 Town Council meeting, the Town Council adopted Ordinance No. O-08-2022, amending Chapter 21 of the Town Code of Ordinances at Article IV – Water Conservation and Regulation. This Ordinance modified the implementation of mandatory year-round landscape irrigation conservation measures so that they are consistent with that of the South Florida Water Management District (SFWMD). These water restrictions apply to any use of water for irrigation purposes, regardless of the source and pertain to both existing and new landscaping as follows:

#### **Landscape irrigation is prohibited between 10:00 a.m. and 4:00 p.m.**

If your address ends in...	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0, 2, 4, 6, 8							
1, 3, 5, 7, 9							

#### **Water Restrictions for New Landscaping:**

New landscaping may be irrigated once when installed without regard to the above watering days and times. In addition, irrigation of the soil immediately before the new landscaping is allowed without regard to the normal watering days and times.

For additional questions, please call (561) 540-5758. You may also visit the: [Lawn Watering Restrictions | South Florida Water Management District \(sfwmd.gov\)](#).

#### Assistance with New Businesses and those making Home Improvements

Please help us help you! It's never too early to reach out to the Development Services Department if you are thinking of opening a new business in Town, moving your business to a new location or doing a home improvement project. The earlier you know if permits are needed, if your use is permitted at a location and/or if there are certain code requirements that need to be met, the more seamless we can make the process. Having the information ahead of time will help facilitate a successful outcome and will assist in preventing frustration and unnecessary delays. The Development Services Department is here to guide you through every step of the Town's processes and requirements.



### Permit Extensions

Building Permits can expire if there is no activity on the project. Work shall be considered to be in active progress when the permit has received an approved inspection within 6 months. If your permit is set to expire, you can request an extension in writing with justifiable cause prior to the expiration. The Town's Building Official has authorization to grant, in writing, one (1) or more extensions of time, for periods not more than three (3) months each. Please contact the Building Division for more information regarding these requirements at [buildingpermit@lantana.org](mailto:buildingpermit@lantana.org).

### Reporting Code Violations

If you are reporting a potential Code Violation, you must include your name, address and contact number for an investigation to occur. Per a Florida State Statute passed in the Summer of 2021, Code Enforcement can no longer act upon anonymous complaints. However, this does not apply if the code inspector has reason to believe the violation presents an imminent threat to public health, safety, or welfare or imminent destruction of habitat or sensitive resources. For more information on the legislation, please see the following link <https://flsenate.gov/Session/Bill/2021/60/?Tab=BillText>.

### **The Most Common Code Violations**

- Placing garbage out too early or on the wrong day.
- Parking a vehicle in the yard.
- Failing to obtain necessary Town permits for construction, renovation or garage sales.
- Landscape issues, such as "hat-racking" tree trimming or removing a protected tree.
- Too many paper signs in business windows.
- Maintaining a property below the minimum housing standards.
- House numbers are not visible, too small or not of a contrasting color to the background.
- Improper display of signs on the swale, trees or utility poles, etc.
- Outdoor storage in public view.
- Inoperable/unregistered vehicles.

### Town Community Food Drive

On 07/12/2023, Mayor Karen Lythgoe received an email from the Palm Beach County Food Bank and the individuals that they serve, thanking everyone who participated in the Town's Community Food Drive. In total, 126 pounds of food were collected on 07/10/2023 which will contribute towards 105 meals to those in desperate need of assistance. Thank you to those that supported their mission of providing nutritious and healthy food for families in need throughout Palm Beach County.

### **TOWN CLERK**

### Granicus Agenda and Meeting Management Software Solution

The Town's new agenda platform, Granicus, is up and running, and there is a link on the Town's website homepage called Town Agendas, where citizens can search, find and review meeting agenda packets on demand. Citizens can now sign up to receive notifications of Town meetings with links to the meeting agendas when published (see photo below).



### 2024 Election Information

The Town's next general election day is on Tuesday, 03/19/2024, which is also the 2024 Presidential Preference Primary. Please visit <https://www.lantana.org/town-elections> for more information.

### **New Election Laws Require Voters to Renew their Mail Ballot Requests After Every General Election Cycle.**

Under the current Florida Laws, ALL Vote-by-Mail requests submitted before the 11/08/2022, General Election expired on 12/31/2022. Therefore, voters who wish to receive a Vote-by-Mail ballot for the 2023 through 2024 elections must complete a new Vote-by-Mail ballot request.

Updated Vote-by-Mail requests will be valid until 12/31/2024. After the next General Election, voters will need to make the request again, and it will need to be renewed after every General Election cycle for future elections. Vote-by-Mail requests can be made online at [Palm Beach Supervisor of Elections > Home \(vote-palmbeach.gov\)](https://www.vote-palmbeach.gov), or by calling (561) 656-6200.

### Schedule of Future Events/Important Dates

- 09/21/2023 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 09/24 – 9/25/2023 – Yom Kippur
- 09/29 – 10/06/2023 – Sukkot
- 09/30/2023 – Business Tax Receipts Due
- 10/09/2023 – Columbus Day
- 10/09/2023 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 10/19/2023 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 10/23/2023 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 10/27/2023 – Haunted Nature Preserve, 440 E Ocean Ave, 6:30 p.m. – 9:00 p.m.
- 10/31/2023 – Halloween
- 11/05/2023 – Daylight Savings Time Ends
- 11/10/2023 – Town Offices Closed in Observance of Veterans Day
- 11/11/2023 – Veterans Day Celebration, Bicentennial Park, 10:00 a.m. to 11:00 a.m.
- 11/13/2023 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 11/16/2023 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 11/23 – 11/24/2023 – Town Offices Closed in Observance of Thanksgiving
- 11/30/2023 – Hurricane Season Ends

## **PUBLIC SERVICES DEPARTMENT**

### Andrew Redding Rd Entrance Sign Feature

In September 2023, the Town installed a new entrance sign feature on the north end of Andrew Redding Rd, that welcomes visitors to the Town and thanks them for visiting as well.



#### Sea Pines Neighborhood Drainage Information

The Public Services' Utilities Division is equipped with pumps that can be immediately mobilized to mitigate potential street flooding and threats to property. Stormwater infrastructure maintenance is routinely performed and a Stormwater Pump Station contract was awarded to Ferreira Construction Southern Division Co., in 09/2022. This Pump Station will be utilized to control the water level there and reduce the likelihood of street flooding in the area. The pump station is currently projected to be completed within 270 days from when the Notice to Proceed is issued. The long lead time equipment was delivered in 07/2023 and mobilization began on 08/08/2023. The upgrading of the downstream outfall pipes near Cabot Dr has been completed. A pre-construction meeting with SFWMD was held on site and the installation of the pumpstation has begun.

#### Hypoluxo Island Drainage Information

- On 01/20/2022, staff and the Town Engineer met with Hypoluxo residents to listen to their drainage concerns on both the north and south side of the Island. As a result of that meeting the Town Council approved CSA 2022-04 with the engineer to prepare a study in areas on Hypoluxo Island that are prone to flooding during periods of intense rainfall and/or high tides.
- On 10/19/2022, Town staff met with the engineer preparing the drainage study to review preliminary recommended drainage system improvements.
  - An on-site meeting occurred on 11/02/2022 to review the potential locations of the recommended drainage system improvements.
  - A Workshop was held on 12/12/2022 at 5:30 p.m. to discuss the engineer's preliminary findings and they finalized their report on 02/15/2023. On 04/24/2023, the Town Council approved CSA No. 2023-03 with our engineer for the design, permitting and bidding for the drainage improvement project for N Atlantic Dr and Beach Curve Rd.
- On 04/24/2023, Town Council approved a CSA with Baxter & Woodman to provide design, permitting and bidding assistance for the infrastructure improvement on Hypoluxo Island. This process is expected to be wrapped up in April 2024.

#### Lagoon Lane Update

In 04/2023, Town staff met with the owner of a property on Lagoon Lane and his neighbors to discuss concerns regarding a private drainage system that had been located there. Since that time, Town staff worked closely with both parties to deliver a viable drainage solution. In 09/2023, the drainage system was complete and appears to be working as designed. The Town will continue to work with the property owner and neighbors to monitor the newly installed drainage system to determine if any further improvements may be warranted.

#### Railway Information

On 03/17/2022, at the request of Brightline, the Town sent a letter of support to the Honorable Pete Buttigieg of the U.S. Department of Transportation that expressed the Town's strong support for the Florida East Coast Corridor Trespassing and Intrusion Mitigation Project. It is our understanding that this RAISE grant would make available nearly \$45M in funds from the Florida Department of Transportation (FDOT) and Brightline. These funds would be utilized for safety enhancements along the corridor that services our community, residents and visitors.

On 03/23/2022, staff had an on-site meeting with Florida East Coast Railway (FEC) and Brightline engineers to establish a better working relationship with both organizations. In addition, we discussed the possibility of applying for and obtaining some potential federal grant funding or participating in some sort of cost sharing project to upgrade and enhance safety features along the railroad corridor that services our community.

On 07/20/2022, the Town received a letter from the FEC stating that they had completed their field inspection for all grade crossings and identified the Central Blvd crossing as one (1) needing to be re-worked as part of their 2023 Grade Crossing Maintenance Program. On 03/13/2023, the Town Council approved payment in the amount of \$214k to the FEC for these upgrades which were completed on 05/16/2023.

On 08/10/2022, Town staff met with officials from the Federal Railroad Administration (FRA), FEC and Brightline to identify any potential safety concerns with the W Ocean Ave and Central Blvd crossings. The intent of the inspections was to identify any common issues and to develop and share ideas that would improve overall safety at these crossings.

On 09/09/2022, staff entered into discussions with the FRA to provide updated information regarding the quiet zones in the Towns of Lantana and Hypoluxo. Engineering studies were recently completed to meet this requirement and the Town of Hypoluxo agreed to share in their proportionate cost of the update. On 03/23/2023 the Town provided the updated quiet zone information to the appropriate regulatory agencies.

On 12/08/2022 a meeting was held between the FEC, Brightline and Town staff to discuss crossing safety improvements, the FRA grant opportunity and a corridor approach to mitigate crossing accident risk.

On 01/24/2023 a meeting was held between the Town and representatives from the FEC and Brightline to discuss and review plans for a potential Corridor Improvement Project. The purpose of the meeting was to walk the corridor and survey the area for potential improvements that will limit trespassing and vagrancy incidents along the corridor, while maintaining or improving the visual aesthetics throughout the Town.

On 02/27/2023, a Workshop was held at 5:30 p.m. so that representatives from the FEC could discuss with the Town Council the potential closing of the W Pine St crossing in exchange for substantial infrastructure type improvements along the entire railroad corridor (i.e., fencing, sidewalks, landscaping, intersection/roadway improvements, pocket park, etc.). Such projects would likely be funded from a combination of a federal grant and local sources. Representatives from Brightline and the FRA assisted in the presentation. In addition, representatives from the Florida Department of Transportation (FDOT) and the Palm Beach Transportation Planning Agency (TPA) were present to lend their support to the potential project. At the meeting, there was consensus among the Town Council for staff to continue exploring this opportunity and to hold an informational Workshop for our community.

On 04/06/2023, the Town and our railroad partners hosted a public Railroad Corridor Municipal Workshop to discuss the FEC's potential closing of the W Pine St Railroad Crossing in exchange for substantial infrastructure type improvements along the Town's entire railroad corridor. The meeting was well attended and many issues and concerns were discussed. Immediately following the Workshop, a Working Lunch was held between Town staff and our railroad partners.

#### Temporary Crossing Closure

The W Pine Street railroad crossing will be temporarily closed beginning as early as 09/25/2023 to support the replacement of the water main that runs under the railroad tracks at that location. Detour signs and barricades will be placed on both sides of the construction site. During the temporary closure, staff will study the impact on traffic at the remaining crossings which include: W Lantana Rd, W Ocean Ave, W Central Blvd and Hypoluxo Rd. The Town will announce any updates relating to this closure on our social media platforms. We apologize for any inconvenience that this required temporary closure may cause.

#### Evergreen Cemetery Information

The Town and the Lantana Historical Society are partnering together to install a fence around the perimeter and concrete monuments for the SW and SE boundaries of the Evergreen Cemetery site. The concrete monuments have been installed and the fence vendor has ordered the materials for the fence which is expected to be completed in October 2023.

The Town would like to acknowledge and give special thanks to the estate of Mr. Dwight Bradshaw, a former resident and Lantana Historical Society member for their contribution towards this effort.

#### Infrastructure Master Plan

As discussed during the April 2022 Visioning Session, on 12/12/2022 staff recommended and the Town Council approved the development of a Master Plan that will include a comprehensive analysis of the Town's potable water distribution system, wastewater collection and transmission system, roadway, seawalls, parks and recreation facilities and stormwater system. The recommended plan shall include recommendations for Capital Improvement Projects (CIP). The CIP shall include improvement recommendations with estimated budgetary cost estimates for both short (1-5 years) and long-term (6-10 years) planning horizons for the potable water distribution system. It will also include extended term (11–20 years) for the wastewater collection and transmission system and the stormwater system in order to meet the requirements of Stormwater and Wastewater 20 Year Needs Analyses which have recently been adopted by Florida Statutes. The Master Plan is projected to be completed within 52 weeks of the issuance of the Notice to Proceed. A kickoff meeting took place on 02/09/2023 between the Town and the project engineers assigned to this project. The 75% review of the Master Plan has been completed.

#### New Residential Solid Waste and Recyclable Materials Collection and Disposal Services Contract

At the 06/12/2023 Town Council Meeting, the Town Council awarded the above-referenced contract to Coastal Waste and Recycling of Florida, Inc. This Agreement shall begin on 10/01/2023 and end on 09/30/2028 and may be extended by mutual agreement for one (1) additional five (5) year term. Some of the highlights of the new contract include:

- Collection schedule will remain the same.
- Special Event Contribution will increase from \$30,000 to \$50,000/year.
- Coastal (instead of Town) will pay SWA Governmental Assessment Fee of approximately \$25,000/year.
- New service vehicles will be purchased.
- New garbage carts/containers will be provided to all residents.

On 08/14/2023, Town staff, representatives from Coastal Waste and Recycling of Florida, Inc. and representatives from the Solid Waste Authority of Palm Beach County, FL hosted a "Meet Coastal Event", from 4:00 to 6:00 p.m. in front of the Council Chambers. The event provided an opportunity for residents to meet their new solid waste team as well as for the new solid waste and recycling hauler to meet the residents and demonstrate their commitment to our community.

At the 08/14/2023 Town Council Meeting, the Town Council adopted Resolution No. R-04-2023 which set the amount of the annual Residential Solid Waste Collection Assessment on residents' property tax bills. These fees are for the collection portion of garbage, tree trimmings/vegetation (single-family only) and recyclables. Palm Beach County imposes a separate fee for landfills and transfer stations. Since the proposed assessment decreased from FY 2022/23, no first-class notice or legal advertisement was required. The annual Residential Solid Waste Collection Assessment is as follows:

- Solid Waste Authority's categories 1, 2 and 3 which are typically single-family parcels, mobile homes and parcels with buildings of less than five (5) units: will decrease from \$373.20 to \$329.40 per residential equivalent unit – a decrease of \$43.80 (12%) per unit

- per year or \$3.65/month.
- Solid Waste Authority's category 4 which are typically parcels with greater than four (4) units per building: will decrease from \$236.16 to \$178.20 per residential equivalent unit – a decrease of \$57.96 (25%) per unit per year or \$4.83/month.

In preparation of the 10/01/2023 start date, there are a few updates residents should be on the lookout for.

- Coastal Waste & Recycling of Florida, Inc. is finalizing the Lantana sub-section of their website. This website will contain pertinent information, including pick-up schedules, customer service contact information, and information regarding acceptable/unacceptable items to be disposed of.

#### Lift Station #6, 16 and 18 Rehabilitation Project

The contractor is experiencing delays due to complications with Florida Power and Light (FPL) installing required electrical upgrades. All other renovations are expected to be completed in the next 30 days.

#### Library Parking Lot Lights

In conjunction with the Library Renovation Project, staff requested that parking lot lights be installed around the parking lot area. The permit and work request were filed with FPL and the decorative light poles have been installed. The remaining pole fixtures and electrical hook ups are pending/on order.

#### Dixie Hwy and Lakeview Ave Intersection

Residents requested that the lighting be upgraded to support safety concerns at this intersection. Staff submitted the request to FPL which has indicated that they are working on installing the additional street light.

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## Exhibit A – Public Services Department's Ongoing Capital Projects

Project	Funding Year	Start Date	Estimated Completion	Comments
Community Planning Technical Assistance Grant (Stormwater Infrastructure Analysis)	FY 2022/23 Grant	07/2022	Completed 06/2023	Project Complete.
Maddock Park CDBG (Phase I)	FY 2021/22 Grant	07/2022	Completed 06/2023	Project Complete.
WTP High Service Pumps Replacement	FY 2020/21 (rolled over to FY 2021/22)	08/2021	08/2023	Change order to extend completion time and install valves to support pump replacement approved on 02/13/2023. Project is expected to be completed in October 2023.
E Lantana Rd Improvements	FY 2020/21 (rolled over to FY 2021/22)	01/2023	08/2023	Construction started in 01/2023, change order approved by Town Council 06/12/2023. Project is substantially completed and is awaiting final inspection.
Lift Station Rehabilitation (6,16 & 18)	FY 2020/21 (rolled over to FY 2021/22)	Not Determined	Not Determined	Contract awarded & underway. Submittals approved awaiting equipment delivery. Project on hold pending coordination with FPL for transformer and pole installation.
Sea Pines Stormwater Pump Station	FY 2020/21 (rolled over to FY 2021/22)	Not Determined	Not Determined	Long lead time equipment delivered 07/2023. Project is underway. Downstream improvements completed. Wet well work and piping underway in the basin.
Watermain Replacement Under FEC @ Pine St	FY 2020/21 (rolled over to FY 2021/22)	06/2023	11/2023	Project/crossing closure scheduled to start 09/25/2023 with an estimated completion date of 11/2023. Traffic count to determine impact of the crossing closure scheduled for 10/10/2023.
SE Atlantic Dr, Beach Curve Rd, Barefoot Lane, Lagoon Lane, N Atlantic Drainage Improvements	Included in FY 2021/22 year-end budget amendment	Not Determined	Not Determined	Design underway.
Beach Pavilion Repairs	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Bldg. use/purpose being evaluated as part of the Master Plan.
Maddock Park CDBG (Phase II)	FY 2022/23 Grant	08/2023	11/2023	Project is substantially complete as of 09/2023.
Beach Rails (Phase II)	FY 2021/22	Not Determined	Not Determined	Project was deferred until FY 2022/23. CSA being evaluated. Master Plan impact to be considered.
Pipe Lining/Manhole Rehabilitation Sanitary Sewer	FY 2021/22	TBD	09/30/2023	Underway.
Phase I AC Pipe Replacement (Phase I)	FY 2021/22	TBD	TBD	CSA awarded to Baxter & Woodman 11/14/2022. Design is complete and Bid advertising is scheduled for October 2023.



Exhibit B – Public Services Department's Capital Projects included in FY 2022/23 Adopted/Amended Budget

Project	Funding Year	Start Date	Estimated Completion	Comments
Replace 2000 F-250 (Roads & Grounds)	FY 2022/23	10/2022	Completed	Vehicle in use.
Replace 2003 Ford F-250 (Roads & Grounds)	FY 2022/23	10/2022	Completed 07/2023	Completed.
Replace 2007 F-150 (Roads & Grounds)	FY 2022/23	10/2022	Completed	Completed.
Replace 2006 Crown Vic (Parks & Recreation)	FY 2022/23	10/2022	Completed	Completed.
Townwide Paving	FY 2022/23	02/2023	Completed	Phases I and II completed.
Install Holiday Lights	FY 2022/23	06/2023	Completed 07/15/23	Completed.
Townwide Improvements	FY 2022/23	Ongoing	09/30/2023	Ongoing incidental non-programmed improvements.
Additional Funds to Replace 2008 International 430C (Grapple Truck)	FY 2022/23	10/2022	10/2023	Vehicle ordered. Estimated delivery 10/2023.
Various Park Improvements	FY 2022/23	Ongoing	09/30/2023	Ongoing incidental non-programmed improvements.
Replace Bus Shelters	FY 2022/23	10/2022	09/2023	PO submitted. Bus stop being manufactured.
Repair Seawall @ Bicentennial & Sportsman's Parks	FY 2022/23	August 2022	Not Determined	Pending Grant Approval.
Recoat Seawall Sheet (Lantana Beach)	FY 2022/23	Not Determined	Not Determined	None at this time.
Townwide Air Conditioner Replacements	FY 2022/23	Ongoing	09/30/2023	As required.
Additional Funding for ADA Ramp Replacement (Lantana Beach)	FY 2022/23	Not Determined	Not Determined	Insurance claim has been settled, Ramp Design TBD.
Replace Wooden Decking, Rafters & Rails (Lantana Beach)	FY 2022/23	10/2022	Not Determined	CSA for Design being evaluated. Impact of Master Plan being considered.
Install Automatic Flush Valves (Townwide Fire Hydrants)	FY 2022/23	12/2022	09/2023	Devices ordered. Three (3) devices installed.
Design: Asbestos Cement (AC) Water Mains (Phase II)	FY 2022/23	Not Determined	Not Determined	Awaiting CSA.
CSA to Prepare Town's Comprehensive Water, Wastewater, Roadway, Seawall, Parks & Recreation Facilities & Stormwater Master Plan	FY 2022/23	01/2023	12/2023	Approved 11/14/2022. PO awarded to Baxter & Woodman. Kickoff meeting held 02/09/2023. 75% review has been completed.
Filter Media Replacement & WTP Improvements	FY 2020/21 (rolled over to FY 2021/22), additional funds added in FY 2022/23	Underway	Not Determined	Project approved by Town Council 06/12/2023. 09/2023 estimated start following completion of High Service Pump Project.
CSA to Prepare Town's Comprehensive Water, Wastewater, Roadway, Seawall, Parks & Recreation Facilities & Stormwater Master Plan	FY 2022/23	01/2023	12/2023	Approved 11/14/2022. PO awarded to Baxter & Woodman. Kickoff meeting held 02/09/2023. Project underway.



## DEVELOPMENT SERVICES DEPARTMENT

### Water Tower Commons Project Update

Town staff continues to work closely with the Developers of the Water Tower Commons site. Currently, staff is processing appropriate permits and inspections for the recently approved amendment to the Special Exception, Site Plan and Landscape Plan to include the use of a car wash and additional drive-through uses for a portion of the eastern commercial side of the project as well as a Fifth Third Bank. As part of the approval of the Water Tower Commons Project, the Developer was required by Palm Beach County (PBC) to install a mast arm traffic light at the project's entrance. Since Lantana Rd is County-owned and maintained, Town Staff has recently been engaged in discussions with PBC as well as the Developer regarding the mast arm and it appears that all parties agree that the expeditious procurement, permitting and implementation of this condition is in everyone's best interest.

### Treasure Coast Regional Planning Council (TCRPC), Master Plan Update

After a successful Master Plan Charrette and design studio in early July 2022, Dana Little, Urban Design Director for TCRPC, made a "Work-In-Progress" presentation on the Master Plan at the 07/25/2022 Town Council meeting. Another Public Input meeting was held on 09/19/2022 to gather additional feedback from residents and stakeholders on the future of the Town. The final draft of the Townwide Master Plan was presented to the Town Council during a Workshop on 06/14/2023 at 5:30 p.m. The Master Plan was successfully adopted by Town Council at the 07/24/2023 Town Council Meeting and can be found here [415212.pdf \(amazonaws.com\)](#). Implementation of specific elements of the Master Plan are being discussed and funding has been included in the FY 2023/24 budget for related projects.

### Code of Ordinance Modifications

In the past, Town residents and property owners have expressed concerns with the Palm Beach County Right-of-Way dedication along Lantana Rd. A newly adopted Ordinance (O-07-2023) clarifies that the dual-rational nexus must be proven in order for any conditions of approvals to be added to a Town issued Development Order that would require a property owner to dedicate or deed any portion of their property to Palm Beach County for right-of-way purposes.

### Business Tax Receipts (BTRs) for Sale

FY 2023/24 BTRs went on sale on 07/01/2023 at the Development Services Department. In order to be in compliance, any business or rental property operating in the Town should pay their business tax receipt for the upcoming fiscal year (10/01/2023 – 09/30/2024) by the 09/30/2023 deadline. Payments can be made in person or by mail, via check.

### Traffic Calming

Staff is currently working with our contracted Traffic Engineer on residents who have expressed traffic concerns for their neighborhoods. Recently, Melody Ln was closed temporarily to observe impacts for a future permanent closure. The Hypoluxo Island neighborhood is exploring additional signage to slow traffic speeds. Traffic data was gathered in the Southwinds neighborhood which is currently under review with the engineer. Feel free to reach out to the Development Services Department at [Planning@lantana.org](mailto:Planning@lantana.org) for details related to these projects.

### Livestock

Please note that it is unlawful to keep, raise, harbor and/or maintain, within the Town's limits, any chickens, geese, turkeys, horses, mules, sheep, cattle, hogs, pigs (with the exception of a miniature pig, or micro pig or teacup pig) goats or other livestock or fowl. Please reference Chapter 4 of the Town Code of Ordinances for more details.

#### Development Services Ongoing Projects

- Multiple Variance, Site Plans and Special Exception requests. Feel free to reach out to the Development Services Department at [Planning@lantana.org](mailto:Planning@lantana.org) for details.
- Coordination with CentralSquare Technologies to implement online permitting.
- Formation and Coordination of the Resident Master Plan Committee.
- Coordination with the Greater Lantana Chamber of Commerce.
- Participation in the Intergovernmental Plan Amendment Committee.
- Monthly Special Magistrate Hearings.
- Monthly (*as needed*) Planning Commission meetings.

### **FINANCE DEPARTMENT**

#### Parking and Boat Trailer Decals

Parking and boat trailer decals are on sale now at Town Hall and are good through 09/30/2024. Additional information may be found at <https://www.lantana.org/parkingpermit>.

#### American Rescue Plan Act (ARPA) Funding Update

The Town received a total of \$6.3M in ARPA funds to be used for various eligible operating and capital projects that benefit the Town. The ARPA annual reports were submitted to the U.S. Treasury on 04/08/2022 and 04/20/2023, respectively. To date, more than \$4.5M of ARPA funds have been committed for various related projects, leaving approximately \$1.8M for other projects. Staff continues to evaluate and recommend projects to be funded from this source for Council consideration which must be obligated by 12/31/2024, and expended by 12/31/2026.

#### FY 2022/23 Mid-Year Budget Amendment

The first of two (2) budget amendments to the FY 2022/23 Adopted Budget was approved at the 04/10/2023 regular Town Council Meeting. The second and final budget amendment is tentatively scheduled for the 10/09/2023 Town Council Meeting.

#### FY 2023/24 Annual Budget

The budget process began in April 2023. The FY 2023/24 annual budget documents were distributed to departments who submitted their requests back to the Finance Department at the end of April. Meetings transpired mid-May where Management reviewed departmental requests. Public budget workshops occurred on 06/12/2023 and 07/10/2023 where the draft budget was discussed. The proposed millage rate and FY 2023/24 proposed budget were discussed and tentatively adopted at the 09/11/2023 public hearing and subsequently adopted at the second and final public hearing on 09/20/2023.

#### Hiring Opportunities

The Town of Lantana is accepting applications for career opportunities. Interested applicants can apply online for positions by visiting our career page at <https://www.lantana.org/jobs>.

#### GFOA Award

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the Town for its ACFR for the fiscal year ended 09/30/2021. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive “spirit of full disclosure” to clearly communicate its financial story and motivate potential users and user groups to read the report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Exhibit C – Finance Department's Monthly Report (August 2023)




Town of Lantana  
Finance Department  
Monthly Report

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Item	August
Number of accounts payable checks issued	161
Amount of accounts payable checks	\$ 916,602
Utility bills prepared	3,540
Utility accounts on Auto-Pay	921
Utility accounts opened	50
Town water consumption (in thousands of gallons)	4,107
Water consumed (net of Town usage in thousands of gallons)	38,990
Water/Wastewater Utility Revenue Billed	\$ 325,449
New employees	3
Separated employees	-
Number of interviews	9
Number of insurance claims managed	23
SysAid tickets completed (I.T.)	107
Security logs reviewed	4,091
Backups performed (computer, server, etc.)	390
Network add/change/deletions	99

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Exhibit D – Budget-In-Brief as of August 31, 2023

				<b>BUDGET-IN-BRIEF as of August 31, 2023</b> <b>(91.67% of year elapsed)</b>			
<b>General Fund Revenues</b>				<b>Other Town Funds</b>			
<b>Revenues</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>	<b>Police Education Fund</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>
Taxes	8,906,796	8,613,372	96.7%	Revenues	3,890	3,303	84.9%
Licenses & Permits	894,756	1,091,179	122.0%	Use of Reserves	-	-	N/A
Assessments	1,359,236	1,242,531	91.4%	Total Revenues	\$ 3,890	\$ 3,303	84.9%
Intergovernmental Revenue	1,743,973	1,677,957	96.2%	Total Expenses	\$ 3,890	\$ (1,901)	-48.9%
Charges for Services	918,638	890,234	96.9%				
Fines & Forfeitures	239,307	756,777	316.2%				
Misc. Revenue	908,613	1,555,668	171.2%	<b>Police Forfeiture Fund*</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>
Interfund Transfers	-	-	N/A	Total Revenues	\$ -	\$ 452	N/A
Use of Reserves	1,148,215	1,052,569	91.7%	Total Expenses	\$ -	\$ 4,538	N/A
Total Revenues	\$ 16,119,534	\$ 16,880,287	104.7%	*Per Florida Statute fund is not budgeted			
<b>General Fund Expenditures</b>							
<b>Expenditures</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>	<b>Grants Fund (incl. ARPA)</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>
Town Council	134,445	154,716	115.1%	Revenues	265,660	127,844	48.1%
Town Manager	500,488	430,641	86.0%	Use of Reserves	3,951,341	3,622,194	91.7%
Finance	593,635	518,270	87.3%	Total Revenues	\$ 4,217,001	\$ 3,750,038	88.9%
Non-Departmental	150,526	113,856	75.6%	Total Expenses	\$ 4,217,001	\$ 1,060,212	25.1%
Police	7,038,484	6,268,904	89.1%				
Development Services	1,483,624	1,108,700	74.7%				
Operations	4,519,008	3,564,866	78.9%	<b>Insurance Fund</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>
Library	248,029	247,337	99.7%	Revenues	764,688	764,688	100.0%
Capital Outlay	1,402,295	773,084	55.1%	Use of Reserves	-	-	N/A
Debt Service	-	-	N/A	Total Revenues	\$ 764,688	\$ 764,688	100.0%
Interfund Transfers	-	-	N/A	Total Expenses	\$ 764,688	\$ 720,384	94.2%
Contingency	49,000	-	0.0%				
Total Expenditures	\$ 16,119,534	\$ 13,180,374	81.8%				
<b>Other Town Funds</b>				<b>YTD-Total Town-wide Budget</b>			
<b>Water &amp; Sewer Utility Fund</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>	<b>Expenditures</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>
Revenues	6,939,477	6,476,078	93.3%	Total Town-wide Budget	\$ 37,637,570	\$ 21,445,856	57.0%
Use of Reserves	8,157,207	7,477,712	91.7%	(not including Police Forfeiture Fund)			
Total Revenues	\$ 15,096,684	\$ 13,953,790	92.4%				
Total Expenses	\$ 15,096,684	\$ 5,903,096	39.1%				
<b>Infrastructure Surtax Fund</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>%</b>				
Total Revenues	1,000,121	881,336	88.1%				
Use of Reserves	435,652	399,362	91.7%				
Total Revenues	\$ 1,435,773	\$ 1,280,698	89.2%				
Total Expenses	\$ 1,435,773	\$ 583,691	40.7%				

## GRANTS

### Community Development Block Grants (CDBG)

- FY 2022/23 CDBG Grant (Maddock Park – Phase II)

On 09/12/2022, the Town Council approved entering into an agreement with the County for the above-referred grant in the amount of \$56k for improvements to Maddock Park – Phase II. The improvements will provide the Maddock Park Dog Park with new fencing, benches, waste stations, water fountains and obstacle courses/exercise stations. At the 03/27/2023, Town Council Meeting, the Town Council awarded the construction contract related to the project.

Maddock Dog Park was closed on 08/21/2023 so that construction could begin and is expected to reopen on 10/05/2023. In order to minimize the disruption in the loss of service, staff has established a temporary dog park elsewhere within Maddock Park. If you need additional information, please contact the Public Services Department at (561) 540-5750. We apologize for any inconvenience and thank you for your patience and cooperation during the construction period in order to provide you with improved amenities for your future enjoyment.

- FY 2023/24 CDBG Grant (Community Sensory Garden with ADA Accessibility)

On 03/08/2023, the Town applied for the above referenced grant in the amount of \$53k for improvements to the Library's Outdoor Garden Area. The current outdoor space would be replaced with an ADA accessible Garden Area that is designed to accommodate and engage individuals with physical disabilities and sensory processing disorders. This project will focus on adding elements that engage the five (5) senses and making the space an inviting area that can be used by individuals in wheelchairs and those using walkers. The main elements that this project will incorporate are as follows:

- Remove sections of existing pavers.
- Install ADA accessible winding path.
- Install raised planters at an ADA accessible height with plants that appeal to multiple senses.
- Install a shade structure.
- Provide toys and activity stations that engage multiple senses, including a custom water station.

The status of this project is currently in the planning phase. On 07/12/2023, the Board of County Commissioners approved the use of CDBG funds for this project.

### American Library Association's (ALA) Libraries Transforming Communities Grant: Accessible for Small and Rural Communities

- In the beginning of March 2023, the Library applied for the above referred grant in the amount of \$20k for the purpose of increasing the accessibility of facilities, services and programs to better serve people with disabilities. This would include adding automatic door openers to our front and garden doors, along with starting an accessible sensory garden and special morning program for those with disabilities and processing disorders. On 04/19/2023, the Library was informed that it had been selected to receive the grant.

### Florida Humanities Organization – Florida Talk Program Grants

The Library just received two (2) grants from the state's Florida Humanities Organization for its Florida Talk Programs. This Fall, the grant will pay for two (2) speakers to visit the Library and present Florida's history, heritage and culture through historical and contemporary lenses. For a detailed schedule of the Programs, see page 22 under the **LIBRARY DEPARTMENT**.

#### Florida Recreational Development Assistance Grant (FRDAP)

The Town worked with our professional grant writer to research, write, prepare and submit two (2) grant applications for the FY 2023/24 FRDAP Grant Program and one (1) application for the FY 2024/25 FRDAP Grant Program.

The FY 2023/24 grant applications pertain to various improvements at Maddock Park and Bicentennial Park.

- The Town conducted a public meeting on 08/17/2022 to discuss capital improvements to Lantana Bicentennial Park. The sole purpose of this meeting was to discuss a \$200k FRDAP grant application to help finance improvements at the park.
- The Town conducted a public meeting on 08/17/2022 to discuss capital improvements to Maddock Park. The sole purpose of this meeting was to discuss a \$113k FRDAP grant application to help finance improvements at the park.

On 05/03/2023, the Town was informed (via email) from our professional grant writer that both of the grants referenced above had been funded in the State's FY 2023/24 budget.

The FY 2024/25 grant application pertains to various improvements at Lantana Beach Park.

- The Town conducted a public meeting on 08/25/2023 to discuss capital improvements to Beach Park. The sole purpose meeting was to discuss a \$150k FRDAP grant application to help finance improvements at the park.

#### Congressional Community Project Funding (CPF) Opportunities

##### FY 2022/23 Grant Submission

On 04/12/2022, staff held a conference call with Congresswoman Lois Frankel's (FL-21) Deputy Chief of Staff | Legislative Director to discuss the possibility of the Town receiving funding (i.e., earmarks) from the Federal Government. As a result of the meeting, the following occurred:

- 04/14/2022 – the Town submitted a \$1.2M grant application through Congresswoman Lois Frankel's Office for CPF to replace some of the Town's oldest water mains that are made up of Asbestos Cement (A/C).
- 05/19/2022 – the Town received a letter from Congresswoman Lois Frankel's Office confirming they had selected our proposal and were submitting it to the House Committee on Appropriations for inclusion in the 2023 federal budget.
- 05/23/2022 – the Town Council adopted a Resolution supporting the Town's submission of CPF for this project.
- 12/24/2022 – the Town was notified by Congresswoman Lois Frankel's Office that the Community Project Funding request for \$1.2M for water main replacement was included in the final bill passed by the House and Senate and signed by President Biden. The Town would like to give a special thanks to the Congresswoman for selecting and sponsoring the Town's project and to the Public Services Department for their hard work on preparing the proposal. The Town is excited for this project to move forward and improve our community and we will work with the appropriate federal agency to submit the required documentation in order to receive the funding.



#### FY 2023/24 Grant Submission

Town staff has recently submitted through Congresswoman Lois Frankel's Office the following two (2) additional grant applications for FY 2023/24:

- Priority 1 – \$3.6M grant application to continue the Town's asbestos cement (A/C) Water main Replacement Program.
- Priority 2 – \$3.6M to replace the filter media and associated upgrades to the resin containment vessels at the Town's WTP Facility.

On 08/16/2023, the Town received confirmation from Congresswoman Lois Frankel's office that nearly \$1M has been included in the Federal Interior Bill for improvements to our Water Treatment Plant (*this is a great first step*). In terms of a timeline, the Federal FY 2024 budget will likely take several months of negotiation throughout the Fall. It's possible it will not get passed until December or later, or not at all. Although nothing is certain on this project, it is definitely good news to see it included through this point. Many thanks to Congresswoman Lois Frankel and her staff for their continued support of the Town!

#### Infrastructure Grant Information

On 02/22/2022 and on 03/22/2022, staff met with our engineers, consultant and a professional grant writer to discuss multiple potential grant funding opportunities to the Town including:

#### Florida Department of Environmental Protection – Resilient Florida Grant Program

##### Asset Inventory and Ocean Avenue Vulnerability Assessment

On 06/22/2022, Town staff worked in conjunction with our professional grant writer to submit through the Florida Department of Environmental Protection (FDEP) a grant application to conduct an Asset Inventory and Ocean Ave. Vulnerability Assessment in the amount of \$167k (with no grant match amount) to:

- 1) Conduct a Critical Asset Inventory for Lantana (as required by statute); and
- 2) Complete a Vulnerability Assessment for the assets owned and managed by the Town located within the Ocean Ave corridor from US-1 to the Municipal Beach, which includes Bicentennial Park, Lyman Kayak Park, Sportsman's Park boat ramps, Lantana Nature Preserve and the Municipal Beach facilities.

At the 07/11/2022 Town Council Meeting, the Town Council adopted Resolution No. R-08-2022, supporting the initiative.

On 02/22/2023 the Town received notification from the Resilient Florida Program that our grant application had been included in the Fiscal Year 2022-2023 Resilient Florida Program Planning Grant Awards and that we would receive \$167k to conduct an Asset Inventory and Ocean Ave. Vulnerability Assessment. Staff will continue to work with the appropriate oversight agencies to ensure all grant requirements are met.

#### Town of Lantana Beach Curve Flood Protection

On 09/01/2022, Town staff worked in conjunction with our professional grant writer to submit through the Florida Department of Environmental Protection (FDEP) a grant application to conduct the Beach Curve Flood Protection project in the amount of \$711k, with a Town Match of \$711k for a total of \$1.4M to:

- 1) Improve an existing pump station to increase the pump station capacity including replacing the pump and expanding the wet well of the station.
- 2) New inlets, manholes, and pipes will be installed in the vicinity of the pump station (on Beach Curve Road and Bare Foot Lane) to collect and convey stormwater to the station. This work

includes the removal of the existing 6-inch drainage pipe and yard drain inlets located south of the wet well to Barefoot Lane and replacing them with 18-inch RCP drainage pipe and FDOT Type C inlets. This will increase the volume of runoff to the pump station wet well, allowing the pumps to better discharge the water from the site. Drainage pipe is also proposed to extend along Beach Curve Lane north of the pump station to collect drainage runoff that ponds in that area as well.

#### Town of Lantana Seawall Hardening

On 09/01/2022, Town staff worked in conjunction with our professional grant writer to submit through the Florida Department of Environmental Protection (FDEP) a grant application to conduct a seawall hardening project at Bicentennial Park in the amount of \$900k, with a Town Match of \$900k for a total of \$1.8M to:

- 1) Rehabilitate almost 2,100 linear feet of existing public seawall directly adjacent to high-density, multi-family housing, commercial structures, and a major roadway.
- 2) Protect public safety from sea-level rise, high tides, wet weather events, and storm-related surge flooding. The current condition of the Bicentennial Park Seawall is unstable and insufficient for community protection from rising water levels and flooding events. Project construction will include, mobilization, traffic maintenance, site excavation, temporary bracing, helical anchoring and installation, and site restoration.

On 07/13/2023, the Town was informed (via email) from our professional grant writer that both the Seawall Hardening and Beach Curve Flood Protection grants referenced above have been awarded by the Governor. The next step will be for the FDEP and the Town to develop a contract.

#### 2023 Rebuild Florida General Infrastructure Grant

Staff is currently working with our professional grant writer to submit two (2) Grant applications under this funding source that may include:

- 1) Water main Improvements.
- 2) Water Treatment Plant Improvements.

#### State Appropriations Project Request – FY 2023/24

The Town had recently submitted two (2) state appropriation project requests through our Lobbyist – Mat Forrest of Ballard Partners which would be considered for funding by the State for their fiscal year which began 06/01/2023. These projects include:

- 1) \$1.2M for a Water main Replacement Project funded by the Florida Department of Environmental Protection's Legislative Appropriation Grant.
- 2) \$750k for a Project to Replace Resins, Filter Media and the Upgrade of Treatment Units at our Water Treatment Facility.

On 05/10/2023, we were informed by our Lobbyist that our \$1.2M for a Water main Replacement Project Budget Line 1705A is included in the State's FY 2023-2024 Budget which was passed by the Legislature and subsequently signed by the Governor on 06/15/2023. On 06/15/2023 we were informed by our Lobbyist that the Governor's veto list was posted and the Town's project was not on it and was therefore included in the final budget.

On 08/22/2023 Council approved entering into an agreement with the Florida Department of Environmental Protection (FDEP) for the \$1.2M appropriation for the FY 2023/24 Water main Replacement project to:



- 1) Replace the existing 14-inch, 12-inch, and 8-inch water mains. The 14-inch water main (approximately 250 LF) is located within the Town's Water Treatment Plant (WTP) site, between the finished water meter vault and Broadway. The 12-inch water main (approximately 1,350 LF) is located along Broadway between the intersections of Broadway and Pine St to Broadway and W Drew St. The 8-inch water main (approximately 1,950 LF) is located along W Pine St from the intersection of W Pine St and S Arnold Ave to W Pine St and S 3rd St.

The Town is grateful to its staff and especially our Public Services Staff as well as our Lobbyist for all of their efforts in making this opportunity possible. In addition, we would to give special recognition to the following organizations that had sent letters of support to the Governor's Office which were an essential element of the entire process:

- American-Finnish Tourist Club, Inc./Finland House
- Greater Lantana Chamber of Commerce
- Hypoluxo Island Property Owners Association
- Palm Beach County Fire Rescue
- Palm Beach County Commissioner Marci Woodward
- The Kiwanis Club of Hypoluxo-Lantana Sunrise, Inc.
- Treasure Coast Regional Planning Council

#### Florida Local Government Cybersecurity Grant

The Town's Information Technology Division is pleased to announce its application for the Florida Local Government Cybersecurity Grant has been awarded by the State. This is a competitive grant program to provide cybersecurity technical assistance and capabilities to Florida's local governments to improve their cybersecurity posture and resiliency. This grant will fund and expand the Town's security infrastructure to include a dedicated 24 hours-a-day security operations monitoring system and enhanced endpoint protection with expanded security event information management.

It is important to note, that all of these funding sources have various deadlines, criteria and possibly cost-sharing requirements that the Town would need to meet in order to qualify for consideration. We are working with all of our business partners referenced above to determine which current and/or future projects may be most likely to be funded under the existing provisions and we will continue to apply for such funding, if applicable.

#### Florida Department of Transportation Beautification Grant – FY 2023/24

On 09/11/2023 the Town Council approved Resolution No. R-07-2023 to authorize the Town Manager to apply for and accept a Beautification Grant (on behalf of the Town) in the amount of \$80,000, and enter into a Beautification Grant, landscape construction and maintenance memorandum of agreement with the Florida Department of Transportation (FDOT). The proposed project area contains the four (4) medians on Dixie Hwy from Waterway Dr S to E Pine St. The proposed project would consist of improvements to the current landscape and irrigation system.

### **LIBRARY DEPARTMENT**

#### LantanaGO

With your Lantana Public Library card, you can now check out a FREE family pass to the Schoolhouse Children's Museum and get coupons for discounts at local businesses! These include FREE Chick-Fil-A, FREE entry to Bee's Knees Learn and Play and the Palm Beach Museum of Natural History, along with discounts to Mimi's Creamery and East Side Pizza across from the Library. We hope to grow the program to include more local businesses!

### Resume Help

The Library is now offering one-on-one resume assistance! Give the Library a call at (561) 540-5740 or email Jane Smith at [jsmith@lantana.org](mailto:jsmith@lantana.org) to make an appointment that is convenient for you.

### Read for the Record Party

Thursday, 10/26 is Read for the Record, the world's largest shared reading experience to celebrate and promote early literacy. Join us as we compete against other municipalities as we attempt to read to as many children as possible, to beat the record and "win!" This year, we are SHARING THE LOVE and reading *With Lots of Love* by Jenny Torres Sanchez, illustrated by André Ceolin.



We will be having a party at the Library on 10/26/2023 at 10:30 a.m. Mayor Karen Lythgoe will be here to read, *With Lots of Love*, at storytime, and we will have treats, crafts and other fun things to do to help us celebrate! Book giveaways will be held every 15 minutes at the event!

If you would like to volunteer to read for the event to our local schools and daycares, please contact Mariangel Rios [mrrios@lantana.org](mailto:mrrios@lantana.org) to learn more about the opportunity.



### Programing for Kids

The Library is offering a variety of Programming for Kids including the following:

#### **Ready, Set, Bloom (3 – 5 years old), Every Monday, 10:30 – 11:30 a.m.**

Get ready for kindergarten with Ms. Tracy! Focusing on key early literacy practices, this library storytime combines stories, fingerplays, action rhymes, music and a craft to get the kids ready for school.

#### **Seaside Storytime: Families with infants up to 5 years old, Every Thursday, 10:30 – 11:45 a.m.**

Join Ms. Sam for our family storytime. Each week will feature stories, songs, and rhymes. Afterward, the toys come out for playtime while caregivers can get social! Coffee provided.

As previously mentioned under **GRANTS**, the Library recently received two (2) grants from the Florida Humanities to host two (2) authors as part of the Florida Talks program. The schedule will be as follows and refreshments will be provided.

**Author Talks – Elliot Kleinberg: Saturday, 10/07/2023 at 1:30 p.m.:** journalist and author Elliot Kleinberg will discuss his "Weird Florida" books. His presentation includes a tour of 500 years of Florida history.

**Author Talks – Carrie Sue Ayvar: Saturday, 11/04/2023 at 1:30 p.m.:** noted storyteller Carrie Sue Ayvar will present personal, historical, and traditional Florida tales, con un poco sabor Latino – with a bit of Latino flavor.

## POLICE DEPARTMENT

### Police Department's Ongoing Projects and Current Trends

- Selective Traffic Enforcement Program (STEP) continues in various areas throughout Town to address traffic violators.
- All 16 Flock Safety LPR cameras have been installed and are operational in predetermined areas throughout the Town.
- Staff continues to work with Florida Department of Law Enforcement (FDLE) with the migration of Uniform Crime Reporting under the new Florida Incident Based Reporting System (FIBRS).
- Staff is working with County liaisons to assist homeless subjects obtain available services.
- Background investigations are being conducted on (2) two full-time officers, (1) one Communications Officer and (1) one Community Service Aide/Crime Scene Investigator.
- Management has negotiated with the Police Benevolent Association for a new Collective Bargaining Agreement for the period 10/01/2023 – 09/30/2026. The Agreement was ratified at the 09/20/2023 Special Town Council Meeting.
- Two (2) members renewed their Taser instructor certifications.
- One (1) member is currently attending Police Motorcycle training in order to increase the number of certified motor operators within the agency.

### Exhibit E – Police Department's Capital Projects included in FY 2022/23 Adopted/Amended Budget

Project	Funding Year	Start Date	Estimated Completion	Comments
Purchase and installation of an in-car camera recording system	FY 2022/23	October 2022	Completed	Equipment has been installed and training completed. System is operational.
License plate recognition cameras	FY 2022/23	October 2022	Completed	All 16 cameras have been installed and are operational.
Bi-Directional Antennas inside Police Department Facility	FY 2022/23	October 2022	Completed	All such equipment has been installed and is operational.
One (1) unmarked detective vehicle with related equipment	FY 2022/23	October 2022	Completed	Vehicle is operating within the fleet under the Administration Division.
Twenty (20) Smith & Wesson rifles with related equipment	FY 2022/23 ARPA Funded	March 2023	Completed	Officers have completed training and have been issued equipment.
One (1) utility vehicle and related equipment for road patrol	FY 2022/23	October 2022	Completed	Vehicle is operating within the fleet.
One (1) cargo style van and related equipment for Community Service Aide and Crime Scene Technician	FY 2022/23	October 2022	Completed	Vehicle is operating within the fleet.
Two (2) Yamaha F300 Vessel Motors	FY 2022/23 ARPA Funded	April 2023	Completed	Marine Unit is in Service.
Six (6) less lethal tactical launchers and rounds	FY 2022/23 ARPA Funded	April 2023	September 2023	Delay in delivery due to supply chain issues.

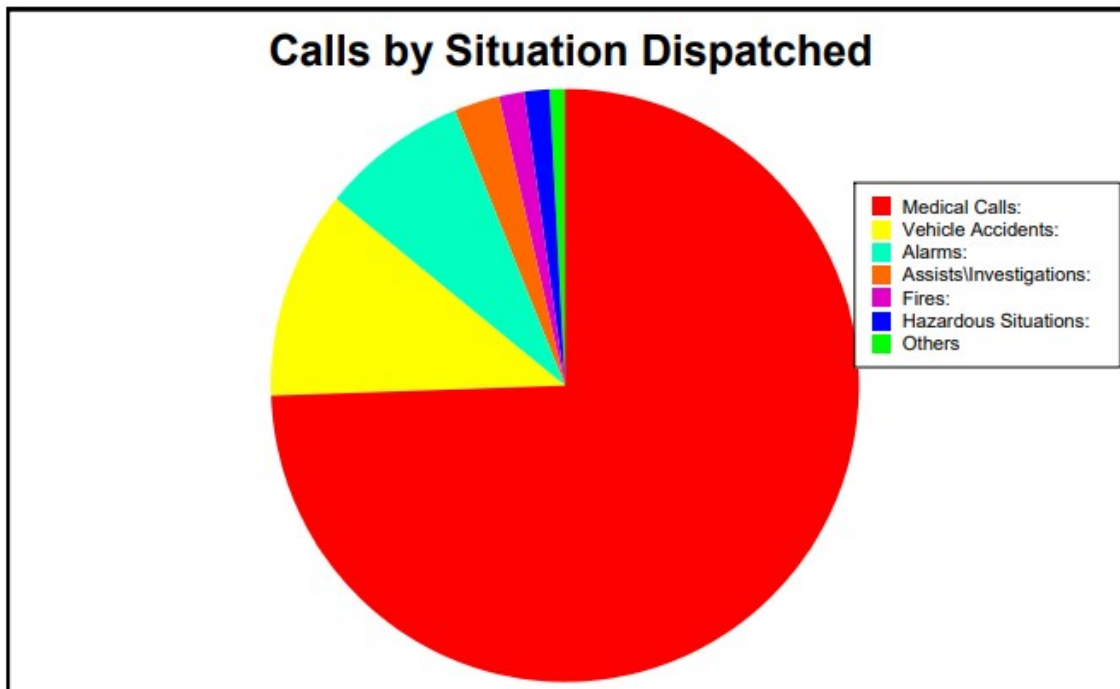
## FIRE RESCUE DEPARTMENT

### Exhibit F – Fire Rescue Department's Municipal Call Type Report Chart



## Palm Beach County Fire Rescue Lantana - # of Calls by Type 20230801 to 20230831

Type - Situation Dispatched	# of Incidents
Medical Calls:	199
Vehicle Accidents:	30
Alarms:	22
Assists\Investigations:	6
Fires:	4
Hazardous Situations:	4
Others	2
<b>Total number of Events:</b>	<b>267</b>



Note: Fire Rescue Services (Fire Station #37) are provided through a 10-year interlocal agreement with Palm Beach County that expires on 12/31/2027

Exhibit G – Palm Beach County Fire Rescue Car Seat Check Locations



# Palm Beach County Fire Rescue Car Seat Check Locations

Scan QR Code to schedule an appointment, or  
visit our Car Seat Scheduler online at [www.pbcfr.org](http://www.pbcfr.org)



USE CAMERA & SCAN

## North County 1st Wednesday Every Month



**Station 16**  
3550 S. Military Trail,  
Jupiter 33458

## South County 3rd Wednesday Every Month



**Station 57**  
9030 Vista Del Lago,  
Boca Raton 33428



## East County 2nd Wednesday Every Month



**Station 37**  
496 Greynolds Circle,  
Lantana 33462

## West County 4th Wednesday Every Month



**Station 28**  
1040 Royal Palm Beach Blvd,  
Royal Palm Beach 33411

*\*Palm Beach County offices are closed on observed holidays. The car seat check schedule will be adjusted accordingly during those weeks.*



Town of Lantana  
500 Greynolds Circle  
Lantana, FL 33462  
(561) 540-5000  
[www.lantana.org](http://www.lantana.org)